



# VPN Set Up Guide for Windows Vista

- 1** - Open up the Control Panel from the Start Menu & double click on the Network & Internet Connections item.
- 2** - Under Networking and Sharing Center, Click on "Connect to a Network".
- 3** - Next, Click on "Set up a connection or Network."
- 4** - Select the "Connect to a Workplace" item at the bottom of the list and press Next >
- 5** - You will be asked, how do you want to connect? Select "Use my Internet Connection (VPN)"
- 6** - In the box labelled Internet address enter IP address provided in e-mail. In the box labelled Destination name enter "Liberty VPN", Unselect the first two check boxes and select the box "don't connect now, just set it up so I can connect later" Press Next >
- 7** - Now enter your Username, password, check "Remember this password" and press Create.
- 8** - The screen will show, "The connection is Ready to use" Click the "Close" button to return to the "Network and Internet" screen.
- 9** - In the Network and Internet screen, click on "Connect to a network" again.
- 10** - In the Connect to a Network screen, you should see the Liberty VPN connection that we have set up. Right-click on the Liberty VPN connection and choose "Properties" from the menu that appears.
- 11** - From the Properties, click on the "Options" tab. Make sure the checkbox labelled "Include Windows logon domain" is unchecked. Then click the "PPP Settings." button. Make sure that Only "Negotiate multi-link connections" is unchecked
- 12** - From the Properties, click on the "Security" tab. The security option should be "Typical", "Require Secured Password" and ONLY check "require data encryption"
- 13** - From the Properties, click on the "Networking" tab. In the list of items that you see, make sure that only the "Internet Protocol Version 4(TCP/IPv4)" and "Client for Microsoft Networks" items are checked. If other protocols are checked, uncheck them by clicking on the checkbox.

Now, click on the "Internet Protocol Version 4 (TCP/IPv4)" item in the list and click the "Properties" button. The "Obtain an IP address Automatically" needs to be selected. "Obtain DNS server Address Automatically" needs to be selected too. Click the "OK" button.